

The Northumberland Park Partnership Board Resident Funding Programmes

ADVICE SURGERY WORKSHOP
639 High Road, London N17
13th January 2017



Outline Of The Day

1. **Welcome and introduction**

2. **Structure and processes**

- a. roles and responsibilities within the grant making processes of NPPB (i.e. NPPB, Selby Trust, Local Authority, UEL, Well London);
- b. application deadlines
- c. how the *Advice Surgery Workshops* will be conducted (incl. future support opportunities)

3. **The Pack**

- a. The funding streams (incl. grant making process; sponsoring organisations; deadlines)
- b. Priorities and outcomes
- c. Eligibility criteria/who can apply (incl. Bank accounts, safeguarding and risk management etc.)
- d. Grant making process and duration
- e. What kinds of projects could be funded (incl. personal support package for Priority 2 applicants):
- f. What we will not fund
- g. Budget
- h. Monitoring and evaluation
- i. Grant Payment scheduling

4. **The Application Forms**

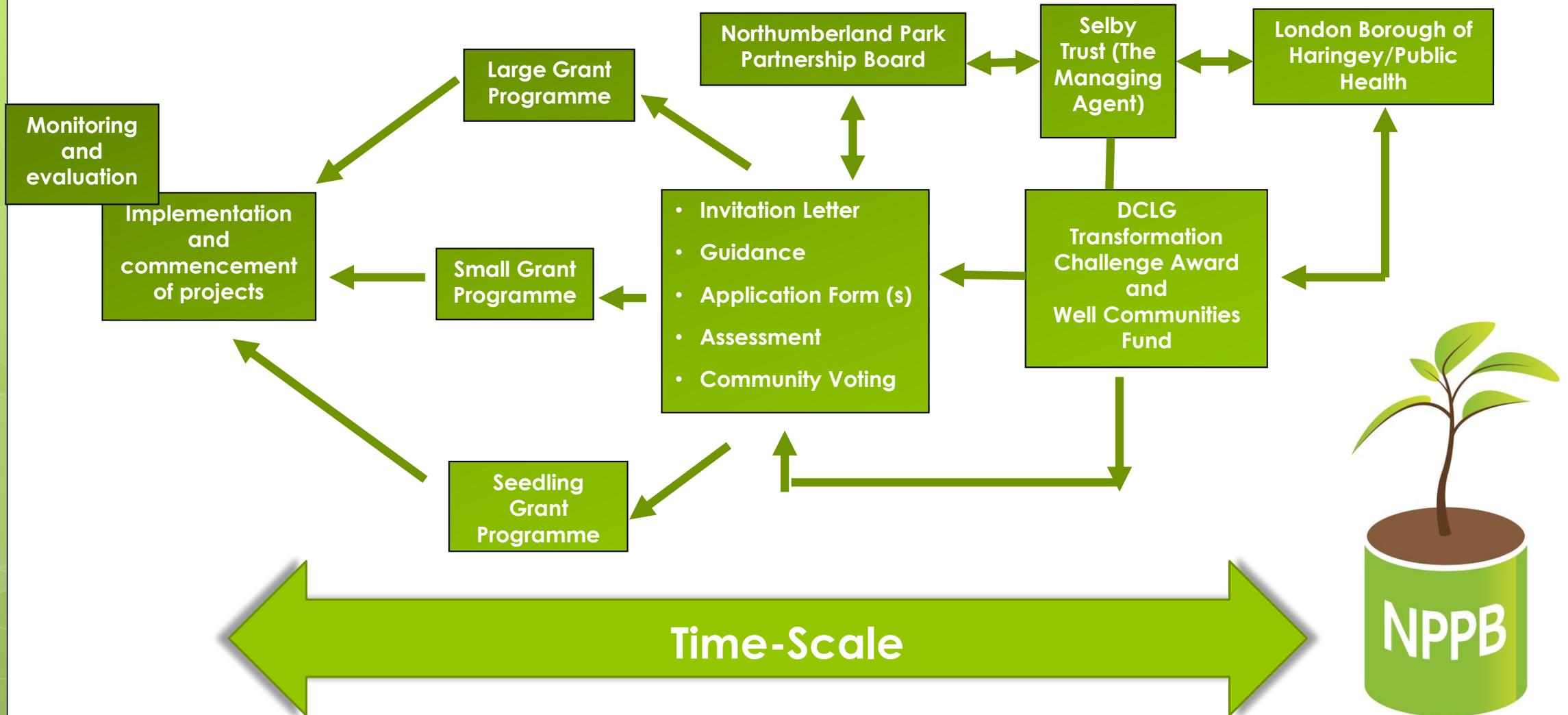
- a. Large and Small Grants
- b. Seedling Grant

5. **Interactive Tables: concerns and issues (table discussions)**

6. **Questions and answers.....**



Partnership Governance Arrangements



Well London

... is a research programme, led by the University of East London, that aims to build a strong evidence base for its community development asset-based approach.

Rigorous monitoring and evaluation runs alongside each phase of Well London and the learning is used to refine and improve the programme.

Project delivery organisations and volunteers have an important role in helping to ensure that the projects are properly evaluated.



Support filling in the application form...

- 13th January 2017 (639 High Road): 11.00 to 1.00pm
- 20th January 2017 (639 High Road): 11.00 to 1.00pm; 5.00 – 7.00pm
- 26th January 2017 (163 Park Lane): 11.00 to 12.45pm
- 2nd February 207 (163 Park Lane): 11.00 to 12.45pm
- 9th February 2017 (163 Park Lane): 11.00 to 12.45pm

'Frequently Asked Question's (FAQs) information sheet via the Selby Trust's website.

Our Funding Streams

- **Large Grants:** Between £10,000 – £40,000 can be awarded per project
- **Small Grants:**
 - 1) Between £500 - £3,000 per project for Priority 2
 - 2) Between £1,000 to £5,000 per project for all other Priority areas
- **Seedling Grants:** Between £1000 – £5,000. This funding strand is specifically for those **individuals** able to work with a **voluntary and community sponsoring organisation willing and able to** support their idea.

Note: All successful applicants for Priority 2 will be eligible for additional support and capability development grant (see Annex 1 for further details).



Application Deadlines

- 3rd February 2017 Deadline for Large Grants Applications
- 10th February 2017 Deadline for Small Grants Applications
- 10th March 2017 Deadline for Seedling Applications



Outstanding for all:

- Priority 1: Enable every child and young person to have the best start in life, with high quality education
- **Priority 2: Enable all adults to live healthy, long and fulfilling lives (see Annex 1 for details)**

Clean and Safe:

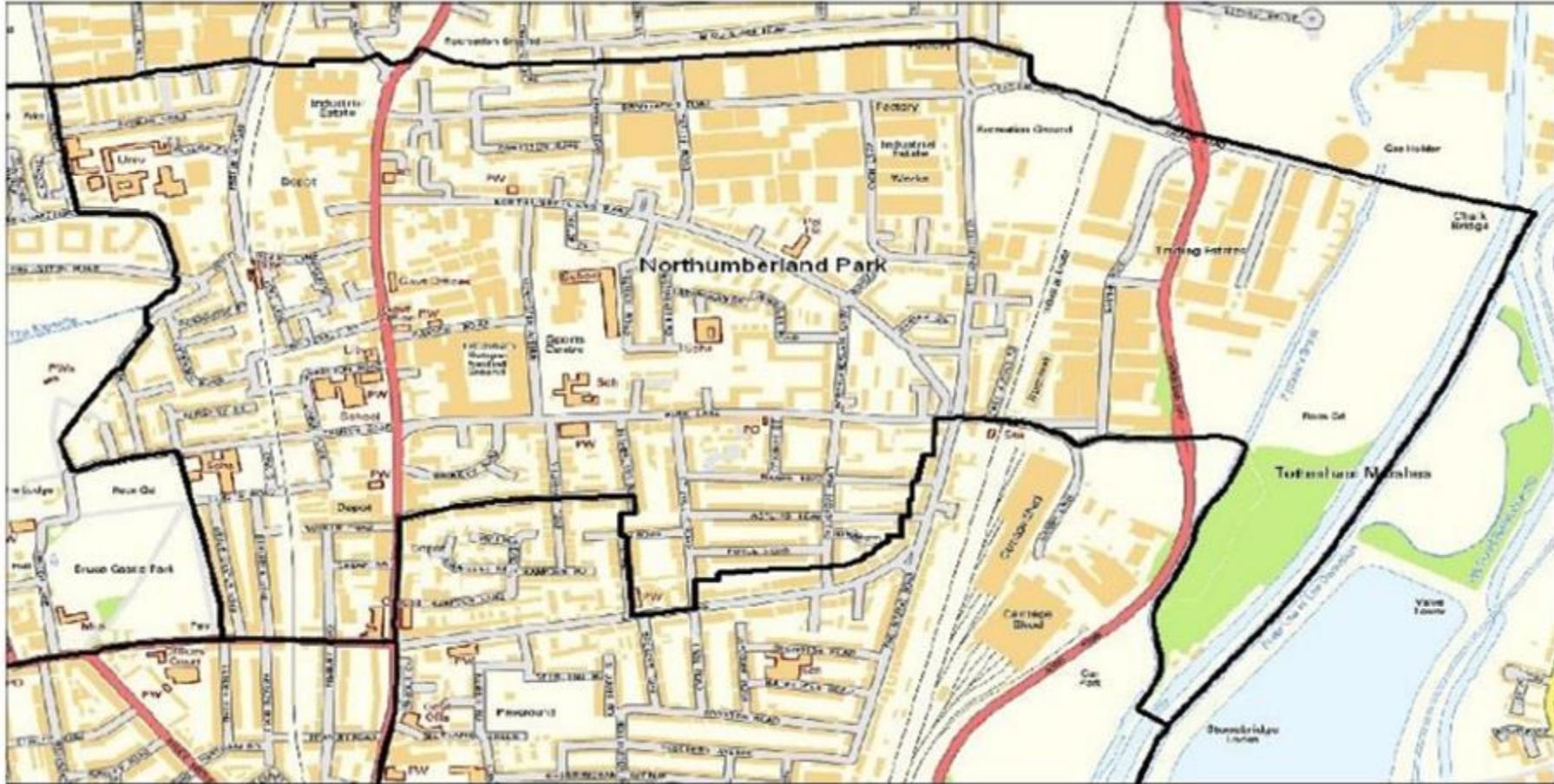
- Priority 3: A clean, well maintained and safe borough where people are proud to live and work

Sustainable Housing, Growth and Employment:

- Priority 4: Drive growth and employment from which everyone can benefit
- Priority 5: Create homes and communities where people choose to live and are able to thrive



The Ward



Priorities & Outcomes

We want to fund projects that will achieve one or more of our outcomes indicated below:

Outstanding for all

Priority 1 - Giving children the best start in life

- All children and young people will have the best start in life
- All children and young people will excel at school and have access to excellent employment or higher education opportunities
- Children and families who need more support will be helped earlier before issues escalate

Priority 2 - Empowering all adults to lead healthy, fulfilling lives

- Increase access to affordable healthy diets and healthy physical activity to improve mental well-being.
- Strong communities, where all residents are healthier and live independent, fulfilling lives

Clean and Safe

Priority 3 - A clean and safe borough where everyone is proud to live

- Work with communities to improve the environment, particularly by reducing anti-social behaviour and environmental crime
- Work with partners to prevent and reduce serious crime, in particular, youth crime and gang activity, prevent and violence against women and girls.

Sustainable Housing, Growth and Employment

Priority 4 - Driving growth and employment from which everyone can benefit

- Ensuring that residents have the training, skills and support necessary to find and keep good quality employment.

Priority 5 - Creating homes and communities where people choose to live and are able to thrive.

- Prevent homelessness and support residents to lead fulfilling lives.



Priority will be given to:

- Small, locally based groups or organisations working in the Northumberland Park ward;
- Organisations demonstrating a clear understanding of the needs of the community;
- Health activity related projects that clearly meet one of the health-related resident priorities for the area (Priority 2 – Well Communities).



To be eligible organisations must:

- Have an evidenced **income of less than £250,000 per annum**, either in your last complete financial year, or taken as an average income for the last three financial years (or over the life of the group if it is less than 3 years old)
- Be **working in the Northumberland Park ward** (either based in or that delivers work in the Northumberland Park Ward)
- Actively **involve local people**
- Have **limited access to other sources** of funding (i.e. smaller local organisations)
- Be a **not-for profit**, voluntary and charitable organisation
- Organisations (including Sponsor Organisation) must have an **eligible bank account**: having a bank account in the organisation's name, with at least two unrelated signatories and not living at the same address.
- Have a **Safeguarding Policy** in place for either child protection and/or vulnerable adults
- Have a **risk assessment** plan for the proposed activity.



We welcome applications from those individuals who are interested in applying under the Seedling Grant strand (and Small Grants – Priority 2).

- The applicant must be **18 years** or over at the time of the application
- Applicants need to have identified a ‘Sponsoring Organisation’ with the Sponsoring Organisation being able to meet all the criteria as outlined in the *‘Eligibility – organisations’* slide.
- The application must be signed and endorsed by either the Chair or Director of the Sponsoring Organisation.



Decision Making Process

- **The Large Grants:** applications will be decided by the Northumberland Park Partnership Board, who will assess applications against a set criteria.
- **Small Grants:** Priority 2 (Health objective) and other Priority areas, will be asked to attend a community voting day to present their idea on **4th March 2017**.
- Those residents present at the 'Community Voting' event will hear about the proposed project and will vote on the ones they think will best address the priorities for the residents in the ward.
- **The Seedling Grants:** applications will be decided by the Northumberland Park Partnership Board.



Duration

Successful projects must be completed within 12 months. However, the Board may consider projects for periods up to 36 months where a strong case can be made for those applying to the Large Grants strand.

It is also possible to apply for funding for a short-term project such as a holiday play scheme etc.



Types of Projects

Below is a list of examples of projects that could be funded for priorities 1, 3, 4 & 5

- Projects that increase physical activities such as, for example, 'supporting residents to use outdoor gyms/walking groups'
- Projects that help people feel safe in the area such as, for example, women's support group for specific issues
- Peer support projects that increase mental wellbeing/mindfulness/meditation/activities and respite support for carers including gardening projects, cooking projects and telephone befriending services
- Support for adults including Good Neighbour Schemes, intergenerational projects involving younger people, home and garden services and financial advocacy
- Skills training to support people into work including accredited training programmes, back to work skills for parents, training in using computers and leadership skills.
- Running costs for self-help groups.



Priority 2: Health and well-being....

The barriers to overcome...?

- Lack of access to mental health remedies
- Promoting access to healthy foods and drinks
- People being scared to use existing free outdoor gyms...
- People feeling isolated and lacking access to good enjoyable things to do (e.g. relaxing sessions, meditation)
- Cost of healthy foods is high, and there are not enough healthy foods from other cultures/cuisines that people might like to eat
- Lack of education about what is healthy
- Lack of access to physical activities (e.g. gyms, running groups, places to keep bikes or bike safely!)



Types of projects that could be funded...

- Healthy cooking projects to bring the community together and learn healthy cooking from each other/enjoy eating together
- Support to both accredited mental health interventions, like therapies, but also community based things like mindfulness and meditation (with a strong emphasis on making it easier to access these)
- Projects to support healthy eating of multicultural foods across different cuisines
- Projects which help people to use free outdoor gyms
- Projects which help people to connect to exercise groups
- Projects to help people feel safe to use the local area to do more activities
- Supporting those who want to set up healthy food shops/cafes to sell them locally and cheaply



Personal Support Packages (PSPs)

Successful applicants, whether an organisation or an individual, under this Priority 2 will be able to apply for additional support and capability development such as, for example, personal or career development opportunities.

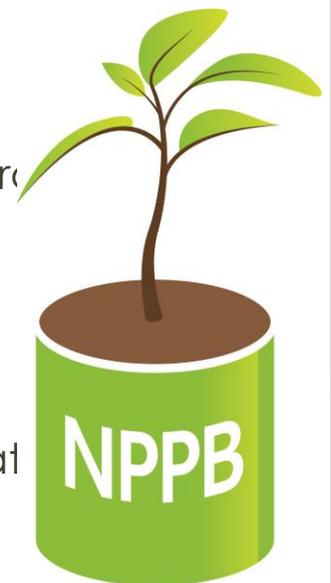
Further information and details will be uploaded onto the NPPB web-page via the Selby Trust website (www.selbytrust.co.uk) in due course.



What We Will Not Fund

- 100% of the running costs of your organisation (e.g. rent, gas, electricity, water bills and maintenance costs, including maintenance of equipment).
- Existing activities which have already received funding
- Items which only benefit individuals, for example, bursaries and kit and equipment that is not shared
- Contribution to salaries for permanent or fixed term contract jobs, where there is no direct relationship to the delivery of the project for which funding is applied for.
- Activities promoting religious belief
- Political activities
- Loans or interest payments
- Fundraising activities
- Projects that take place before or start before you receive our award letter
- Costs incurred or expenditure committed (including deposits) before you receive our award letter
- Contingency costs

Note: We recognise that organisations will incur some overheads in order to efficiently and effectively operate and as such, there is a maximum of 10% of the total cost of the project that allowable for 'Management and Admin'.



Examples of what monies may be spent on:

- Materials for use in the project (for example ingredients for healthy cooking demonstration)
- Publicity
- Venue hire
- Volunteers' expenses
- Sessional staff
- Capital spend on equipment (if over £200 at least 2 quotes will be needed).
- Crèche for parents attending your activities
- Carers' costs

Please note: no more than 25% (max) of the total funds you ask for can be spent on capital equipment. At the end of the project you must make arrangements to ensure that the equipment is available for the use of Northumberland Park Ward residents.



When preparing your budget, ensure you include:

- venue costs,
- activity costs,
- volunteer expenses,
- DBS check costs (if needed),
- insurance (if needed)
- publicity.

Note: When planning your budget please make sure you get quotes for the items and do not just estimate as we may request evidence of how you derived your budget.



If your application is successful, you will be required to:

- Complete a short online questionnaire prior to starting your project and another at the completion of the project.
- Complete your spending within 12 months (or 36 months if the case has been made in relation to the Large Grant strand);
- Produce a 6months progress report and an *End of Grant Report*, which should outline how the grant was spent and highlighting the benefits for residents.
- Maintain financial records for all grant spending and submit requested information to The Selby Trust as required.
- Be available for a potential monitoring visit by one of our monitoring and evaluation officers (e.g. University of East London and/or Selby Trust)



Grant Payments

- **Large and Small Grants:** successful applicants will receive 50% of the funding applied for on receipt of an invoice for the amount at the commencement of the project. The remaining balance of 50% will be paid over two further payments, one of which will be at the 6mths review period and the final payment on receipt of the 'End of Grant Report'.
- **Seedling Grants:** paid according to the terms agreed with the Board.



Questions and answers - clarification and understanding



Interactive Tables...

- Round table discussions on issues and concerns arising from presentation
- 3 main concerns that the 'Table' agree to share
- Individual concerns/questions will be covered after each table presents their 3 'Table questions'
- 20 minutes for Table discussions
- Choose 1 person to write and feedback Table questions! (x 3)

